

PERIYAR CENTENARY POLYTECHNIC COLLEGE

VALLAM – THANJAVUR

AUTONOMOUS EXAMINATIONS – APRIL - 2024

THEORY TIME TABLE

I YEAR MODERN OFFICE PRACTICE – I SEMESTER (Supplementary)

D SCHEME

DATE & DAY	TIME	COURSES
12.04.2024 Friday	10.00 am – 10.30 am	Typewriting English – Level- I
13.04.2024 Saturday	09.30 am – 12.30 pm	Communicative English - I
15.04.2024 Monday	09.30 am – 12.30 pm	Elements of Commerce
16.04.2024 Tuesday	09.30 am – 12.30 pm	Principles of Accountancy
17.04.2024 Wednesday	09.30 am – 12.30 pm	Principles of Economics
18.04.2024 Thursday	09.30 am – 12.30 pm	Basics of Computer

I YEAR MODERN OFFICE PRACTICE – II SEMESTER (Regular & Supplementary)

D SCHEME

DATE & DAY	TIME	COURSES
06.04.2024 Saturday	02.30 pm – 02.40 pm	Typewriting – English – (GTE) Pre Junior
08.04.2024 Monday	02.30 pm – 02.40 pm	Typewriting - Tamil – (GTE) Pre Junior
10.04.2024 Wednesday	02.00 pm – 05.00 pm	Communicative English – II
12.04.2024 Friday	02.00 pm – 05.00 pm	Business Organisation
15.04.2024 Monday	02.00 pm – 05.00 pm	Financial Accounting
17.04.2024 Wednesday	02.00 pm – 05.00 pm	Banking

MODERN OFFICE PRACTICE – III SEMESTER (Supplementary)

D SCHEME

DATE & DAY	TIME	COURSES
28.03.2024 Thursday	02.30 pm – 02.40 pm	Typewriting – English Junior – Paper - I (GTE)
30.03.2024 Saturday	02.00 pm – 05.00 pm	English
01.04.2024 Monday	02.00 pm – 05.00 pm	Advanced Financial Accounting
02.04.2024 Tuesday	02.00 pm – 05.00 pm	Business Statistics
05.04.2024 Friday	02.00 pm – 05.00 pm	Marketing

MODERN OFFICE PRACTICE – IV SEMESTER (Regular & Supplementary)

D SCHEME

DATE & DAY	TIME	COURSES
02.04.2024 Tuesday	10.00 am – 10.45 am	Typewriting – English Junior – Paper- II (GTE)
04.04.2024 Thursday	09.30 am – 12.30 pm	Values and Ethics
06.04.2024 Saturday	09.30 am – 12.30 pm	Partnership Accounting
08.04.2024 Monday	09.30 am – 12.30 pm	Cost Accounting
10.04.2024 Wednesday	09.30 am – 12.30 pm	Business Law

MODERN OFFICE PRACTICE – V SEMESTER (Supplementary)

D SCHEME

DATE & DAY	TIME	COURSES
03.04.2024 Wednesday ✕	02.30 pm – 02.40 pm ✕	Typewriting – English Senior - Paper- I (GTE) ✕
04.04.2024 Thursday ✕	02.00 pm – 05.00 pm ✕	Goods and Services Tax (GST) ✕
13.04.2024 Saturday ✕	02.00 pm – 05.00 pm ✕	Corporate Accounting ✕
16.04.2024 Tuesday ✕	02.00 pm – 05.00 pm ✕	Management Accounting ✕
18.04.2024 Thursday ✕	02.00 pm – 05.00 pm ✕	Auditing ✕

MODERN OFFICE PRACTICE – VI SEMESTER (Regular & Supplementary)

D SCHEME

DATE & DAY	TIME	COURSES
28.03.2024 Thursday ✕	10.00 am – 11.00 am ✕	Typewriting – English Senior - Paper- II (GTE) ✕
30.03.2024 Saturday ✕	09.30 am – 12.30 pm ✕	Business Correspondence in English ✕
01.04.2024 Monday ✕	09.30 am – 12.30 pm ✕	Business Accounting ✕
03.04.2024 Wednesday ✕	09.30 am – 12.30 pm ✕	Indian Economy ✕
05.04.2024 Friday ✕	09.30 am – 12.30 pm ✕	Principles of Management ✕


PRINCIPAL/CHAIRPERSON
(Autonomous Examinations)